



Maryville

PARKS & RECREATION

1407 N. Country Club Road, Suite 200 / Maryville MO 64468 / 660-562-2923 / Fax 660-562-3729

**REQUEST FOR PROPOSALS (RFP)
FENCING - THOMSON SPLASH 'N' PLAY**

April 22, 2024

To whom it may concern:

The City of Maryville and Maryville Parks and Recreation is seeking contractors to perform installation of approximately 510 feet of 48" tall, light commercial 3 rail aluminum fence similar to the Montage Plus Majestic Series by at Thomson Splash 'N' Play located at 1920 S. Munn, Maryville, MO 64468. The scope of work includes:

- Site preparation, and installation of approximately 500 feet of 48" tall, light commercial 3-rail aluminum fencing.

Please return bids no later than 10:00 a.m., local time, Thursday, May 9, 2024 to the City Clerk's office, 415 North Market Street, Maryville, Missouri, 64468, in a sealed envelope, marked "**FENCING - THOMSON SPLASH 'N' PLAY.**"

The City of Maryville Parks & Recreation reserves the right to reject any and all proposals. The City of Maryville Parks & Recreation will accept the bid which it deems to be in the best interest of the City of Maryville Parks & Recreation, and will not necessarily be bound to accept the lowest bid.

All bidders shall comply with the requirements of Section 285.530 RSMo, E-Verify, and OSHA Safety Training.

If you have any questions, please contact Jeff Stubblefield at (660)562-2923. Thank you for your time and interest in our project.

Sincerely,

Jeff Stubblefield
Director of Parks and Recreation
City of Maryville, MO

**REQUEST FOR PROPOSALS
THOMSON SPLASH ‘N’ PLAY
BID SPECIFICATIONS**

SUMMARY

The City of Maryville and Maryville Parks and Recreation is seeking contractors to perform installation of approximately 510 feet of 48” tall, light commercial 3 rail aluminum fence, similar to the Montage Plus Majestic Series at Thomson Splash ‘N’ Play located at 1920 S. Munn, Maryville, MO 64468. The scope of work includes:

- Site preparation, and installation of approximately 510 feet of 48” tall, light commercial 3-rail aluminum fencing, similar to Montage Plus Majestic Series.

BID SPECIFICATIONS

The scope of work includes:

1. Site preparation, and installation of approximately 500 feet of 48” tall, light commercial 3-rail aluminum fencing, similar to Montage Plus Majestic Series

Please call (660)562-2923 to submit questions or schedule a site visit. At the time of the site visit, all questions regarding measurements and specifications of the project will be outlined and any changes to the project will be issued through an addendum to all parties in attendance.

Bids are due no later than 10:00 a.m., local time, Thursday, May 9, 2024 to the City Clerk’s office, 415 North Market Street, Maryville, Missouri, 64468, in a sealed envelope, marked “**FENCING - THOMSON SPLASH ‘N’ PLAY.**” Proposals will remain valid for forty-five (45) days following the bid opening.

The apparent low and best bid will be presented to the Maryville Park Board forward the recommendation to Maryville City Council for formal approval. The successful firm will receive a contract from the City of Maryville to perform the work as submitted in proposal documents. All work must be started within thirty (30) days of Notice to Proceed. There will be a total of sixty (60) calendar days allowed for this project from date of the issuance of the Notice to Proceed. The successful contractor will work with staff to determine a timeline for completion of the project. Liquidated damages of \$750.00 per day will be assessed to the contractor for not completing the contract within the specified time frame.

INSURANCE & BOND REQUIREMENTS

The City of Maryville will require the contractor to be licensed to perform work in the City of Maryville, thus a City of Maryville contractor's license will be required. The Contractor shall furnish and maintain during the life of this Contract adequate Public Liability and Property Damage Insurance. This insurance is to protect the City, Contractor and any subcontractor performing work covered by this Contract from claims for damages for personal injury, including accidental death and from claims for property damages which may arise from operations under this Contract, whether such operations be by itself or any subcontractor or by anyone directly or indirectly employed by either of them. Said Public Liability and Property Damage Insurance shall provide for a minimum coverage of no less than one million dollars (\$1,000,000.00) per occurrence and two million dollars (\$2,000,000.00) aggregate. This amount shall be effective prior to

Notice to Proceed, being given and said amounts shall be adjusted by the Contractor on an annual basis pursuant to Sec. 537.610, RSMo or its successor. If applicable, a performance bond for 100% of the Base Bid contract amount or authorized letter of credit must be submitted with the final contract award.

PAYMENT

Payment will be made to the contractor on a monthly basis, with invoices submitted to the City of Maryville by the 1st calendar day of each month. Payment will be made within fifteen (15) days of submittal of approved invoices. All invoices submitted must be for work completed on the project, and will be verified by city staff.

OTHER CONSIDERATIONS

All bidders shall comply with the requirements of HB 1549, E-Verify, OSHA, et. al. The attached Affidavit of Work Authorization form, shall be completed and made a part of the bid proposal.

The City of Maryville reserves the right to reject any and all bids submitted.

No DBE requirements are necessary for this bid.

**REQUEST FOR PROPOSALS
THOMSON SPLASH 'N' PLAY**

QUALIFICATIONS FORM

Please complete the following proposal documents carefully and truthfully. All forms and information must be submitted for consideration in this project.

CONTRACTOR'S STATEMENT OF ORGANIZATION

1. Name in full of business concern _____

Principal business address _____

2. Principal contact person(s) _____

3. Form of business concern (corporation, partnership, joint venture, other)

4. If partnership, please give names of partners; if corporation, please give names of officers with authority to sign name of corporation.

Name

Address

5. List all major firms that will participate in this project. (Include contractors, subcontractors, etc.)

Name and Address

A. _____

B. _____

C. _____

D. _____

6. The contractor must supply evidence the firm has the ability to be licensed to business in the State of Missouri.
7. Attach a list of all current or recent (maximum of three) entities for which the firm has performed work for in the past five years. For each entity provide owner's name, representative's name, address, and phone number.
8. Attach a statement of qualifications of all firms that will be included in this project with the proposal. Include past experience with similar projects including information on the location and contact information for such projects.

**REQUEST FOR PROPOSALS
THOMSON SPLASH 'N' PLAY**

BID FORM

The following firms presents a proposal for the Thomson Splash 'N' Play:

1. Site preparation, and installation of approximately 510 feet of 48" tall, light commercial 3-rail aluminum fencing.

BID Total for Item 1: \$ _____

The City of Maryville reserves the right to reject any and all proposals or any portions of this proposal and to accept only those that would be advantageous to the city.

Signature of Representative

Name (Signature)

Name (Print)

Title

**If this project is over \$75,000, it will be a prevailing wage project in accordance with Missouri State Law, Prevailing Wage Order No. 30. Participation in E-Verify Program or other Federal Work Authorization Program is required. The attached Affidavit for Work Authorization Form shall be completed and included with the proposal submitted.*

AFFIDAVIT OF WORK AUTHORIZATION

Comes now _____ as _____ first being duly
(NAME) (OFFICE HELD)

sworn on my oath, affirm _____ is enrolled and will continue to
(COMPANY NAME)

participate in a federal work authorization program in respect to employees that will work
in connection with the contracted services related to _____ for the duration of
(BID/SFS NUMBER)

the contract, if awarded in accordance with RSMo Chapter 285.530 (2). I also affirm that
_____ does not and will not knowingly employ a person who is an
(COMPANY NAME)

unauthorized alien in connection with the contracted services related to _____
_____ for the duration of the contract, if awarded.
(BID/SFS NUMBER)

In Affirmation thereof, the facts stated above are true and correct (The undersigned understands that false statements made in this filing are subject to the penalties provided under Section 575.040, RSMo).

Signature (person with authority)

Printed Name

Title

Date

Subscribed and sworn to before me this _____ of _____. I am
(DAY) (MONTH, YEAR)

commissioned as a notary public within the County of _____, State of
(NAME OF COUNTY)

_____, and my commission expires on _____.
(NAME OF STATE) (DATE)

Signature of Notary

Date