MCC Child Watch Policies & Procedures

Parents/legal guardians **MUST** sign their children in and out of Child Watch and **REMAIN** in the Community Center building. The same parent/guardian who signed their child into Child Watch, must sign them out (or both parents must be present at sign out). Photo ID may be required.

Staff is **NOT** allowed to change diapers. Babies need to be in fresh diapers and children should use the bathroom before arriving. In the event that your child needs to be changed, we will notify you and ask you to come and change your child. A changing table is available in child watch or in both men’s and women’s restrooms.

Please do not bring a child who exhibits symptoms of sickness: fever, rash, vomiting, diarrhea, sore throat or drainage from eyes and nose within the last 24 hours. If they exhibit any of these symptoms while in Child Watch, the parent/guardian will be notified of the need to sign out their child immediately. Staff cannot administer any medication or treatments.

Occasionally children may become upset when separated from their parent/guardian. Staff will make every attempt to soothe upset children, but if unable to sooth an upset child after **15 minutes**, the parent/guardian will be notified to come pick up their child.

We reserve the right to limit the number of children we serve to maintain the safety of all the children in Child Watch.

We are not responsible for any lost, broken, or stolen items.

Repetitive unsafe or inappropriate behavior will be documented and dealt with on a case-by-case basis. Upon receiving three behavior reports it may be necessary for the child to take a leave of absence from Child Watch.

**The Maryville Community Center reserves the right to remove or suspend children perceived as an endangerment to themselves or others. The MCC reserves the right to suspend Child Watch privileges from any member or day pass user who consistently neglects our policies.**

I understand these policies as presented and will adhere to them.

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Signature Date

My children’s names that will be using Child Watch: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_